

**FULLERTON SCHOOL DISTRICT
Personnel Commission Meeting
1401 W. Valencia Drive, Fullerton, CA**

Minutes of the Regular Meeting of November 22, 2021

CALL TO ORDER, PLEDGE OF ALLEGIANCE

Mr. Tommy Reminiskey, Chairperson, called the meeting to order at 4:30 p.m.

PERSONNEL COMMISSIONERS

Mr. Tommy Reminiskey, Chairperson
Ms. Anita Varela, Vice-Chairperson
Dr. Alexis Norman, member

STAFF PRESENT

Paul Deines, Director, Classified Human Resources
Debra Shandy, Personnel Technician II
Blanca Martinez, Personnel Technician I
Martha Roberts, Personnel Specialist
Edna Gastelo, Administrative Secretary

PUBLIC HEARING ON THE APPOINTMENT OF THE JOINT PERSONNEL COMMISSIONER – REPORT 2

Mr. Reminiskey opened the public hearing on the appointment of the new Joint Personnel Commissioner, Dr. Alexis Norman.

No public comments were made.

CONSIDER APPOINTMENT OF THE JOINT PERSONNEL COMMISSIONER - REPORT 3

Ms. Varela moved to appoint Dr. Alexis Norman as the new Joint Personnel Commissioner to the unexpired term that began on December 1, 2020, and expires on December 1, 2023 at 12:00 pm. Mr. Reminiskey seconded the motion; the motion carried with two votes.

OATH OF OFFICE FOR NEW PERSONNEL COMMISSIONER - DR. ALEXIS NORMAN - REPORT 4

The Oath of Office was administered by Mr. Reminiskey to Dr. Alexis Norman, newest member of the Personnel Commission.

ANNOUNCEMENT OF THE REAPPOINTMENT OF THOMAS “TOMMY” REMINISKEY AS PERSONNEL COMMISSIONER (BOARD APPOINTEE) - REPORT 5

Mr. Deines shared that Mr. Reminiskey was reappointed to a three year term beginning December 1, 2021 by the Board of Trustees.

Mr. Reminiskey thanked the Board of Trustees for their support as well as his fellow Commissioners.

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF OCTOBER 25, 2021 - REPORT 6

The Personnel Commission reviewed the minutes.

A motion for approval was made by Ms. Varela, seconded by Mr. Reminiskey; the motion passed unanimously.

APPROVAL OF THE CLASSIFIED PERSONNEL REPORT – REPORT 7

The Personnel Commission reviewed the Classified Personnel Report.

A motion for approval was made by Dr. Norman, seconded by Ms. Varela; the motion passed unanimously.

APPROVAL/RATIFICATION OF RECRUITMENTS – REPORT 8

The Personnel Commission reviewed the recruitment bulletin.

Ms. Varela asked if the rate of pay for Bus Driver Trainees would change to reflect the new minimum wage on January 1, 2022. Mr. Deines explained that the District will make all legal minimum way pay adjustments for the unclassified Bus Driver Trainee positions and is also working with CSEA regarding considerations for needed salary adjustments for classifications affected by the minimum wage changes.

A motion for approval was made by Ms. Varela, seconded by Dr. Norman; the motion passed unanimously.

RATIFICATION/CERTIFICATION OF ELIGIBILITY LISTS – REPORT 9

The Personnel Commission reviewed the Director’s Certification of Eligibility Lists.

A motion for approval was made by Mr. Reminiskey and seconded by Ms. Varela; the motion passed unanimously.

PUBLIC COMMENTS

Joanne Declaro welcomed Dr. Alexis Norman to the Personnel Commission.

DIRECTOR’S REPORT:

Mr. Deines shared the successes of the FSD/CSEA “ACE” Day on November 3, 2021. Mr. Deines thanked Ms. Gastelo, Ms. Declaro, and Ms. Belleque for their help with the event. He also thanked the Executive Cabinet as well as Pablo Diaz and Wes Kriesel for their contributions to the event.

Mr. Deines welcomed Dr. Alexis Norman to the FSD Family.

Mr. Deines also shared that he recently worked with the playground supervisors at Fern Drive and thanked Dr. Julie Brandon for allowing him to visit her school site. Mr. Deines mentioned that the Playground Supervisor job classification is one that will also be affected by the minimum wage increase, effective January 1, 2022.

Mr. Deines thanked the Classified Human Resources team for their continued hard work.

CONSIDER APPROVAL OF THE NEW STUDENT SUCCESS LIAISON JOB DESCRIPTION - REPORT 12

Mr. Deines stated that the Student Success Liaison was created by the Board of Trustees through the Executive Cabinet as a result of their continued focus on student safety at the junior high schools. The incumbents of this position will work closely with students, so they can inform administration and interventionists working to help build social and emotional strategies for the students. The incumbents will also work with the School Safety Monitors and Playground Supervisors at the junior high schools to implement safety strategies for students.

Mr. Reminiskey shared his excitement about the new position.

Ms. Varela asked if the incumbents would be placed at the elementary schools. Mr. Deines explained that the job description allows for placement at any of the school sites.

A motion for approval was made by Mr. Reminiskey and seconded by Ms. Varela; the motion passed unanimously.

ANNUAL REPORT 2020-2021 - REPORT 13

The Personnel Commission reviewed the Annual Report.

Ms. Varela commended the Classified Human Resources staff for their hard work noted in the annual report. Ms. Varela suggested that the Personnel Commission consider a future discussion of strategic planning for the Personnel Commission office.

No action was taken on this information item.

ACTIVE RECRUITMENT LIST - REPORT 14

The Personnel Commission reviewed the active recruitment list.

No action was taken on this information item.

ADMINISTRATION AND POLICY - REPORT 15

The Personnel Commission reviewed the current budget printout.

No action was taken on this information item.

OTHER BUSINESS

ADJOURNMENT OF REGULAR MEETING

The regular meeting was adjourned to closed session at 5:00 p.m.

RECESS TO CLOSED SESSION

No reportable action was taken during the closed session; closed session was adjourned at 5:08.

Minutes Accepted By:

Tommy Reminiskey, Chairperson
Recorded by: Edna Gastelo